

**City Council**

Rich Tran, Mayor  
Marsha Grilli, Vice Mayor  
Garry Barbadillo, Councilmember  
Bob Nuñez, Councilmember  
Anthony Phan, Councilmember



**Members of Subcommittee**

Bob Nuñez, Councilmember  
Anthony Phan, Councilmember

***Commission Subcommittee  
Friday, February 16, 2018  
City Hall Committee Conference Room  
455 E. Calaveras Blvd.  
11:00 AM***

- I. Call to Order**
- II. Flag Salute**
- III. Roll Call**
- IV. Approval of Agenda: February 16, 2018**
- V. Approval of Minutes: February 5, 2018  
January 29, 2018**
- VI. Public Forum**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name and address for the record, and limit their remarks to under three minutes. As an unagendized item, no response is required of City staff or the Commission; however, the Commission may agendize the item for a future meeting.

**VII. New Business**

**1. City Commission and Council Subcommittee Organization Discussion**

**Background:** At the January 29, 2018 Commission Subcommittee meeting, the Subcommittee discussed changes to the current organization of City Commissions. At the February 5, 2018 Commission Subcommittee meeting, the Subcommittee further discussed the list of City Commissions as well as City Council subcommittees. Staff was requested to come back to the Subcommittee with the final list of those changes.

**Recommendation:** Review the final list for recommendation to City Council and discuss recommendations for the application process for those Commissions that

## **2. Commissioner Handbook**

**Background:** At the February 5, 2018 Subcommittee meeting, the Subcommittee requested that the City Clerk's office return to the Subcommittee with a draft Commissioner Handbook

**Recommendation:** Review the draft Commissioner Handbook and make recommendation on any changes or additions.

## **3. Consider Current Economic Development Commission Appointments and Vote to Remove One Member**

**Background:** At the request of the Subcommittee, the consideration of Economic Development Commission appointments and removal of one member has been added for discussion.

**Recommendation:** Review and discuss Economic Development Commission appointments and the removal of one Economic Development Commissioner and make recommendations to the City Council for final approval.

## **4. South Bay Odor Stakeholder Group**

**Background:** At the request of the Subcommittee, a discussion on the South Bay Odor Stakeholder Group, to which the City has both a City Council Liaison and two community member at large liaisons, has been added for discussion.

**Recommendation:** Review and discuss the South Bay Odor Stakeholder Group and make recommendations to City Council for final approval on any proposed changes.

## **5. Commissioner Re-Appointments and New Commissioner Appointments**

**Background:** At the January 16, 2018 City Council meeting, Council directed that an interview process for appointing commissioners be established and started to fill vacancies on all City Commissions. This item is placed on the agenda for subcommittee members to discuss any commissioner re-appointments or new Commission applicant reviews that have taken place since the prior meeting, if desired.

**Recommendation:** Review and discuss Commissioner re-appointments and/or new Commissioner applicant reviews.

## **XII. Future Agenda Items**

## **XIII. Adjournment**

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Government's duty is to serve the public, reaching its decisions in full view of the public.  
Commissions, boards, councils and other agencies of the City exist to conduct the people's business.  
This ordinance assures that deliberations are conducted before the people and the  
City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Commission Subcommittee after initial

distribution of the agenda packet are available for public inspection at Milpitas Community Center, 457 E. Calaveras Blvd., Milpitas during normal business hours.

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